

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING MINUTES

Date: October 4, 2023

ITEM 1 OPENING PRAYER

Chairperson P. Daly called the meeting to order at 5:01 p.m. in the Board Room of the Fr. Kyran Kennedy Catholic Education Centre.

ITEM 2 TERRITORIAL/TREATY ACKNOWLEDGEMENT

The Chairperson recited the Territorial/Treaty Acknowledgement.

ITEM 3 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS
EXCUSING ABSENCE

PRESENT: COMMITTEE MEMBERS:

Mr. P. Daly, Chairperson, Mr. J. Valvasori, Vice-Chairperson,
Mrs. E. Agostino, Mr. L. Agro, Mrs. J. Angelini, Mr. A. D'Intino, Mrs. M. Nardini.
Mr. P. Homerski, Mr. M. Valvasori

STUDENT TRUSTEES: Miss A. Perri and Miss J. Rasiah

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:
Mrs. P. Pace-Gubekjian

STAFF:

Ms. J. Angiolillo, Superintendent of Education
Mr. A. Cortina, Chief information Officer
Mrs. N. Degiuli, Controller of Business Services
Mr. B. Daly, Assistant Superintendent of Education
Mr. D. DiFrancesco, Superintendent of Education
Mr. P. Ferrie, Senior Manager, Facility Management Services
Mrs. T. Ferrie, Superintendent of Education
Mr. R. Hoeksma, Energy Officer
Mr. M. Hucal, Superintendent of Education
Mrs. T. Kovach, Superintendent of Education
Mrs. K. Lazure-Valconi, Senior Manager Pastoral Care/Employee Assistance
Mrs. L. Palermo, Senior Manager HR Labour/Employee Relations
Mr. A. Romano, Superintendent of Human Resources

RECORDING SECRETARY: Mrs. K. Krueger

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

Chairperson Daly noted the report Tender Results: Building Re-Commissioning Services for Eight Board Sites – Quote #5000 would be included under item 6 e (x)

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS AMENDED.

MOVER: Mrs. E. Agostino

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

Mrs. E. Agostino declared a conflict with items 6 d. iv) and 6 d. v a) sister-in-law is a teacher.

Mrs. M. Nardini declared a conflict with items 6 d. iv) and 6 d. v a) as she has children who are teachers.

ITEM 5 MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

ITEM 6 REPORTS:

a) Policy Review Committee Meeting Minutes of August 30, 2023

The Chairperson presented the minutes. He thanked Trustees J. Valvasori and L. Agro for their work on the committee. He expressed appreciation to Director of Education Hansen and Associate Director Pace-Gubekjian for their efforts preparing the various recorded policies.

It was ensued that the trustees would receive names of non-teaching support staff moves on a monthly basis. A question and discussion period took place.

THAT THE POLICY REVIEW COMMITTEE MINUTES OF AUGUST 30, 2023 BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mr. J. Valvasori

CARRIED

b) Report- Director of Education

i) School Profile – Immaculate Heart of Mary Catholic Elementary School

The Chairperson presented the report. He thanked Marnie Jadon and welcomed Deborah McGreal-Dinning, newly appointed Manager, Media and Communications.

ii) Ministry of Education Regulations Flowing from Bill 98

Mr. Hansen presented the report. He highlighted regulatory/policy reforms that flow from Bill 98: The Better Schools and Outcomes Act.

Chairperson Daly commented that OCSTA will continue to provide feedback to the Ministry of Education on regulatory changes.
A discussion took place.

The Chairperson thanked Mr. Hansen.

MOTION:

THAT THE REPORT, MINISTRY OF EDUCATION: REGULATIONS FLOWING FROM BILL 98 – THE BETTER SCHOOLS AND STUDENT OUTCOMES ACT (2023), DATED WEDNESDAY, OCTOBER 4, 2023, BE RECEIVED.

MOVER: Mrs. J. Angelini

SECONDER: Mrs. E. Agostino

CARRIED

c) Reports – Associate Director of Corporate Services

i) Community Use of Schools Annual Report

Chairperson Daly expressed deep gratitude to Mrs. Nancy Degiuli for her valuable leadership and work preparing the report. Mrs. Degiuli presented the report. She began by thanking Kim Palango, Paul Ferrie and Linda Tattrie for their support. She highlighted the community use of schools funding/expenditures. A discussion took place.

MOTION:

THAT THE REPORT, UPDATE – COMMUNITY USE OF SCHOOLS 2022-2023 ANNUAL REPORT DATED OCTOBER 4, 2023 BE RECEIVED.

MOVER: Mrs. M. Nardini
SECONDER: Mr. M. Valvasori

CARRIED

ii) Annual Borrowing Resolution for School Board Current Expenditures

Mrs. Paola Pace-Gubekjian presented the report.

MOTION:

THAT THE BOARD APPROVE THE 2023/2024 CREDIT FACILITY PROVIDED BY THE CANADIAN IMPERIAL BANK OF COMMERCE (CIBC) NOT TO EXCEED \$25,000,000.00 AT ANY ONE TIME.

MOVER: Mr. L. Agro
SECONDER: Mr. A. D'Intino

CARRIED

iii) Meeting report of the Audit Committee September 13, 2023

Chairperson Daly dictated the report – Audit Criteria and minutes. Paola Pace-Gubekjian noted that the ministry filing was earlier this year than usual.

MOTION:

THAT THE MEETING REPORT OF THE AUDIT COMMITTEE, DATED OCTOBER 4, 2023 BE RECEIVED.

THAT THE HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD APPROVE THE 2022/2023 ANNUAL AUDIT COMMITTEE REPORT AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2023.

MOVER: Mr. L. Agro
SECONDER: Mrs. M. Nardini

CARRIED

iv) Microsoft Enrolment for Education Solution (Annual Renewal)

Mr. Angelo Cortina presented the report. He highlighted the agreement for Microsoft renewal for a 3-year term.

MOTION:

THAT THE BOARD APPROVE SOFTCHOICE, FOR THE THREE-YEAR RENEWAL OF THE MICROSOFT ENROLMENT FOR EDUCATION SOLUTION (EES) IN THE AMOUNT OF \$1,006,817.04 PLUS HST FOR THE PERIOD NOVEMBER 1, 2023 TO OCTOBER 31, 2026

MOVER: Mr. M. Valvasori

SECONDER: Mrs. J. Angelini

CARRIED

v) Waste Audits & Generated work plans for Elementary & Secondary

Chairperson Daly thanked Paola Pace-Gubekjian, Paul Ferrie and Ryan Hoeksma for their tremendous work.

Mrs. Pace-Gubekjian thanked Paul Ferrie and Ryan Hoeksma for ensuring the board's compliance with required waste audits.

Mr. Hoeksma presented the report. He highlighted that Guardian Angels and Bishop Tonnos were selected as proxy sites for waste audit performances.

A discussion period took place regarding waste diversion. It was recorded that additional proxy site be included in future years.

MOTION:

THAT THE REPORT, WASTE AUDITS AND GENERATED WORK PLANS FOR ELEMENTARY AND SECONDARY SCHOOLS, BE RECEIVED.

MOVER: Mr. P. Homerski

SECONDER: Mrs. M. Nardini

CARRIED

vi) Energy Management Update

Mr. Hoeksma presented the report. He provided an overview of board spending on electricity since 2018 and baseline of 5-year plan. The Board has now exceeded the set target of a 11.5% reduction.

A question and answer period took place.

Mr. Ferrie thanked Mr. Hoeksma for his work with the incentives.

The Chairperson thanked Mr. Hoeksma for his dedicated service and wished him well as he moves to the next phase of his professional journey.

MOTION:

THAT THE ENERGY MANAGEMENT UPDATE REPORT FOR FISCAL YEAR 2021/2022 BE RECEIVED.

MOVER: Mr. A. D'Intino

SECONDER: Mr. M. Valvasori

CARRIED

vii) Photocopiers/Multi-Functional Devices (MFD) Contract

The Chairperson presented the report.

MOTION:

THAT THE BOARD APPROVE A ONE-YEAR CONTRACT EXTENSION FOR THE PHOTOCOPIER/MULTI-FUNCTION DEVICES (EXCLUDING PRINTING DEPARTMENT) TO XEROX CANADA AT A RATE OF \$0.0046 PER COPY (BLACK AND WHITE) AND \$0.043 PER COPY (COLOUR) PLUS A MONTHLY BASE FEE AT AN ESTIMATED ANNUAL COST OF \$255,771.24 PLUS HST FOR THE PERIOD COMMENCING SEPTEMBER 30, 2023 TO OCTOBER 1, 2024.

viii) Tender 4966 Construction Change order: Windows and Doors

The Chairperson presented the report.

MOTION:

THAT THE BOARD APPROVE THE CHANGE ORDER TO INCREASE THE PROJECT FUNDING BY \$65,836, PLUS HST.

MOVER: Mrs. M. Nardini

SECONDER: Mrs. E. Agostino

CARRIED

ix) Design and Construction Updates

Mr. Ferrie provided an update on:

- St. James Catholic Elementary School
- Guardian Angels Catholic Elementary School (Classroom/childcare additions)
- Bishop Ryan Catholic Secondary School (classroom additions)

C-23-8-7

The Chairperson thanked Mr. Ferrie.

MOTION:

THAT THE DESIGN AND CONSTRUCTION UPDATES REPORT BE RECEIVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. J. Agostino CARRIED

- x) Tender Results: Building Re-Commissioning Services for Eight Board Sites-Quote #5000

Mr. Ferrie presented the report

The Independent Electricity System Operator (IESO) offers an incentive program (EBCx) available to eight buildings in HWCDSB's portfolio

- St. Thomas Moore CSS
- St. Mary CSS
- Cathedral HS
- St. John Henry Newman CSS
- St. Jean de Brèbeuf CSS
- Bishop Ryan CSS
- Bishop Tonnos CSS
- St. David CES

A question and answer period took place.

MOTION:

THAT THE BOARD AWARD THE RE-COMMISSIONING WORK AT ST. THOMAS MORE CATHOLIC SECONDARY SCHOOL (CSS), ST. MARY CSS, CATHEDRAL HIGH SCHOOL, ST. JOHN HENRY NEWMAN CSS, ST. JEAN DE BRÉBEUF CSS, BISHOP RYAN CSS, BISHOP TONNOS CSS AND ST. DAVID CATHOLIC ELEMENTARY SCHOOL, QUOTE #5000, TO VIP ENERGY SERVICES INC. FOR THE SUM OF \$217,417, PLUS HST, AS PRESENTED IN THE REPORT DATED OCTOBER 4, 2023.

MOVER: Mrs. M Nardini

SECONDER: Mr. A. D'Intino CARRIED

ITEM 7 NOTICE OF MOTION

There was none.

ITEM 8 OTHER BUSINESS

There was none.

Mr. A. D'Intino moved adjournment at 7:07 p.m.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education